

**THE CONSTITUTION
OF
AKINORUN GRAMMAR SCHOOL IKIRUN OLD STUDENTS
ASSOCIATION (AGSIOSA) 1985-1991 SET**

.....restoring the glory of our school

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ARTICLE 1: PROCLAMATION

We, the former students of Akinorun Grammar School Ikirun that were admitted into or joined the class set of Sept 1985 to July 1991, have unanimously come together to form an association championing the restoration of the glory of our school, and have decided to operate within the confines of this constitution.

ARTICLE II: NAME AND ADDRESS OF THE ASSOCIATION

SECTION 1: NAME

The Association shall be called Akinorun Grammar School Ikirun Old Students Association 1985-1991 SET.

SECTION 2: ADDRESS OF THE ASSOCIATION

The registered address of the association shall be:

Akinorun Grammar School
Station Road, Maboreje, Ikirun.

ARTICLE III: MOTTO, VISION, MISSION AND CORE OBJECTIVES

SECTION 1: MOTTO

The motto of the association shall remain the motto of the school:

IWA RERE LESO ENIYAN

SECTION 2: VISION

To be at the fore-front of the restoration of the glory of Akinorun Grammar School

SECTION 3: MISSION

To be a dynamic alumni association fostering lifelong relationship between its members through the deployment of resources at its disposal for the benefits of the school and its stakeholders.

SECTION 4: OBJECTIVES

The core objectives of the association shall be to:

- a. initiate, execute, and sustain programs that will boost the image of the school in terms of teaching, ambience and infrastructure.
- b. promote scholarship among current students through mentoring and competitive programs.
- c. enhance welfare and promote interests of our members through networking and rendition of necessary assistance where and when necessary.

ARTICLE IV: MEMBERSHIP

Membership of the Association shall be open to all former students of the school who have spent minimum of one term attending classes with the 1985-1991 set.

ARTICLE V: OFFICERS OF THE ASSOCIATION

SECTION 1: LIST OF OFFICER

The principal officers of the association shall be called the ***Executive Committee*** and comprised of the following:

- a. President
- b. Vice President
- c. General Secretary
- d. Assistant General Secretary
- e. Treasurer

- f. Financial Secretary
- g. Publicity Secretary
- h. Social and Welfare Officer

SECTION 2: ELECTION OF OFFICERS

- a. Election of officers into various offices except election into the office of the President shall be conducted at a general meeting of the association to be coordinated by the President who has no vote except where there is a tie.
- b. Where the President is absent, and there is no communication as per his inability to attend, or cancellation of the meeting, the Vice President automatically steps into his shoes.
- c. Where both the President and the Vice President are not available, and there is no communication to that effect, the General Secretary shall coordinate.
- d. Election into the office of the President shall be anchored by a member of the executive committee, or any other member of the association whose nomination must have been supported by majority of members present at such a meeting. Such a member shall have no vote except where there is a tie.
- e. Any member willing to contest for an elective office during general elections shall forward his/her letter of intent to the office of the President via the General Secretary at least 90 days to the scheduled date of election.
- f. Prior to general elections, campaigns into various offices shall only commence 60 days to the scheduled date of elections, and shall end twenty-four (24) hours to the date of elections.
- g. Except where an office suddenly becomes vacant, elections into various offices shall hold at least 30 days to the expiration of tenure of incumbent officers.
- h. Where an office suddenly becomes vacant, election into such an office shall be conducted anytime after 90 days.

- i. Where a position suddenly becomes vacant, and the vacant position is filled thereafter, such new office holder shall only be in office for the remaining part of the tenure of the former office holder.
- j. Every officer is eligible to hold office for not more than 2 consecutive terms of two (2) years each. However, this provision is without prejudice to such an office holder being elected for another post subsequently.
- k. Where an office holder fails in his/her bid to be elected for second term in office, s/he can still aspire and contest for the same office in future for one term only.
- l. Any person whose membership is less than 180 days to the expiration of tenure of current office holders shall have no right to vote during general elections.

SECTION 3: DUTIES OF OFFICERS

- a. **The President:** It shall be the duty of the president to:
 - i. preside over executive committee meetings as well as general meetings of the association, except where s/he is directly involved in the issues to be discussed and /or the office s/he occupies.
 - ii. co-ordinate the activities of other officers of the association.
 - iii. authorize use of the fund according to the budget approved at the general meeting.
 - iv. in consultation with other executive members, appoint members of ad-hoc committees as and when due.
 - v. conduct the affairs of all meeting s/he presides over in accordance with the provisions of this constitution
- b. **Vice President:** It shall be the duty of the Vice President to:
 - i. preside, in the absence of the President, over all meetings of the association that the president is constitutionally empowered to preside over.
 - ii. perform all other functions as entrusted to him/her by the President, the executive committee, and/or at the general meeting.

- c. **The General Secretary:** it shall be the duty of the general secretary to:
 - i. take charge of the Secretariat of the association.
 - ii. call or summon all statutory meetings of the association via email, SMS, whatsapp, and so on, after consultation with the President.
 - iii. act as secretary at every meeting of the executive committee, and at general meetings.
 - iv. work in conjunction with the technical committee that will drive the running of the association's website.
 - v. keep records of all minutes of meeting.
 - vi. keep contact details of all members.
 - vii. perform all other functions as duly entrusted to him/her by the President.

- d. **The Assistant General Secretary:** It shall be the duty of the Assistant General Secretary to:
 - i. assist the General Secretary in the effective discharge of the latter's duties.
 - ii. hold the fort while the general secretary is unavailable.

- e. **Treasurer:** It shall be the duty of the Treasurer to
 - i. receive, record, and deposit all funds collected on behalf of the association into the association's bank account within 7 days of receipt of such funds.
 - ii. keep imprest of the association.
 - iii. prepare and submit, for approval, the annual budget containing estimated income and expenditure of the association.
 - iv. To prepare and cause to be circulated among members of the association, prior to annual general meeting, the audited annual reports and statements of account of the association.

- f. **Financial Secretary:** It shall be the duty of the Financial Secretary to:

- i. keep track of all payables and receivables and make records of such available at the general meeting as and when due.
 - ii. have full list of members vis-à-vis their financial standings.
 - iii. reconcile books of accounts with the Treasurer from time to time.
- g. **Publicity Secretary:** it shall be the duty of the Publicity Secretary to :
 - i. always keep in touch with members as per developments in the association.
 - ii. locate and bring potential members into the association.
 - iii. project the good image of the association to the general public.
 - iv. issue press statements on behalf of the association after due consultations with the President and other Exco members.
 - v. Perform any other function as may be assigned to him/her at the general meeting, or by the Executive Committee.
- h. **Social/Welfare Officer:** It shall be the duty of the Social/Welfare Officer to:
 - i. cater for the welfare and interest of every member at any gathering of the association.
 - ii. ensure that issue of assistance to any member of the association is brought to the notice of the Executive Committee and deliberated upon before bringing such to the general meeting, if need be.
 - iii. Organize social events on behalf of the association within the confines of budgetary provisions for such events.

ARTICLE VI: MEETINGS

SECTION 1: ANNUAL GENERAL MEETING

- a. The Annual General Meeting of the association shall be held in the month of October or at any other time the association may deem fit at its general meeting.

- b. A mandatory 21-day notice shall be given to all members by the General Secretary before the meeting could hold.
- c. At any Annual General Meeting, all members of the association are entitled to attend but only financial members who have paid their annual dues shall be able to vote, or be voted for, if election coincides with the date.
- d. The agenda of the meeting must be included in the notice of meeting to be communicated to all members.
- e. No motion or amendment shall be discussed unless it is seconded.
- f. No second motion shall be voted upon until the first motion has been disposed of.
- g. No member shall leave any meeting without the permission of the President
- h. Except for elections (into various offices) that shall be held in line with the dictates of plurality of financially-active members, voting on any subject shall be by show of hands.
- i. No member shall be permitted to re-open any specific subject upon which the meeting has come to conclusion.
- j. A member shall confine his comment to the subject under discussion and shall not introduce any irrelevant matter thereto.
- k. Any member desiring to speak shall raise his/her hand, and shall not take over the floor until s/he is recognised by the President.
- l. The media for communicating such a notice to members shall be at least two of the following: **whatsapp, email, sms, association's website** and any other as may be determined by the executive from time to time.
- m. For a major decision to be taken, at least, one-third of financially-active members are required to form a quorum; and such a decision must be binding on all members of the association once it is approved of by a simple majority of the financially-active members present at that meeting

SECTION 2: GENERAL MEETING

- a. General Meeting may be summoned by the executive committee as may be deemed necessary.
- b. A mandatory notice of 7 days shall be sent to all member through at least two of the following media: **sms, whatsapp chats,emails, association's website**, and any other as may be determined by the executive from time to time.
- c. The agenda of the meeting must be included in the notice of meeting to be communicated to all members.
- d. No motion or amendment shall be discussed unless it is seconded.
- e. No second motion shall be voted upon until the first motion has been disposed of.
- f. No member shall leave any meeting without the permission of the President
- g. Except for elections (into various offices) that shall be held in line with the dictates of plurality of financially-active members, voting on any subject shall be by show of hands.
- h. No member shall be permitted to re-open any specific subject upon which the meeting has come to conclusion.
- i. A member shall confine his comment to the subject under discussion and shall not introduce any irrelevant matter thereto.
- j. Any member desiring to speak shall raise his/er hand, and shall not take over the floor until s/he is recognised by the President.
- k. For any major decision to be binding on all members at any general meeting, such a decision must receive the blessing of at least a simple majority of financially-active members present at the meeting.

ARTICLE VII: FINANCE

SECTION 1: SOURCES OF FUNDS

The association sources of funds shall include but not limited to the following:

- a. Annual subscriptions from members of the association
- b. Special levies generally agreed upon by members
- c. Voluntary contributions from members
- d. Donations from clean, credible, and licit sources

SECTION 2: BANK ACCOUNT

All funds accruable to the association shall be promptly deposited into an account with a reputable bank as approved at the general meeting.

SECTION 3: ACCOUNT SIGNATURE

- a. There shall be three signatures to the association's account namely: **The President**, the **Secretary**, and the **Treasurer**.
- b. The mandate for legitimate transactions on the account shall be two out of the above-named three officers.

SECTION 4: SPECIAL CLAUSE RULES

- a. Annual subscription of each member shall become due on the 1st of January of every year. Such shall be paid not later than 30th of June of that year.
- b. **Annual subscription shall be fixed at the general meeting** of the association.
- c. No member/officer of the association shall be entitled to salary, bonus, or any other financial reward.
- d. Discretionary withdrawal of up to Fifteen Thousand Naira only (N15,000) per quarter as a result of out-of-pocket expenses can be made from the association's account by the executive committee without recourse to

the general meeting but subject to its ratification by two third of executive committee members. In this instance, two-third means 6 exco members.

- e. Any withdrawal above fifteen thousand naira can only be withdrawn from the association's account after such a withdrawal had received the approval of at least a simple majority of financially-active members present at a general meeting where such an issue had been discussed.

ARTICLE VIII: MISCELLANEOUS

SECTION 1: RELIGION

- a. The association is secular in nature. Therefore, no particular religion shall be adopted.
- b. Any member who is asked to offer prayer at any meeting, or forum, of the association can choose to pray in the way and manner of his/her personal religion.
- c. preaching or advertisement/announcement of religious programmes, or sharing of religious material is prohibited.
- d. No comparative discussions on religion: No offensive posts, messages or mails against any religion is allowed No castigation or stigmatization of any member of any religious group.

SECTION 2: DISCIPLINE

- a. No member of the association must flout any of the provisions of this constitution.
- b. Every member of the association is expected to conduct him/herself, at all times, in a manner that espouses the motto of the association.
- c. Use of abusive language, or derogatory word(s), or uncomplimentary appellation(s) on any member by another member at any forum, gathering, or meeting of the association is strictly prohibited. Where such

happens, the erring member shall be compelled to withdraw the comment after which a fine shall be imposed on him/er.

- d. Any member whose conduct is disorderly at any meeting or forum of the association shall be made to pay a fine.
- e. Any member of the executive committee that has been adjudged guilty of financial misdemeanour shall be relieved of his/er position, made to refund the money, and subsequently sanctioned in line with the dictates of the plurality of financially-active members of the association
- f. Any member of the association that flouts any of the provisions of this constitution shall be made to pay a fine imposed on him by a simple majority of financially-active members at the next general meeting of the association.
- g. Fine (as decided by the members of the association) imposed on erring members must be paid into the association's account within one week.

SECTION 3: CONSTITUTIONAL AMENDMENT

- a. Only financially active members can initiate a proposal for amendment of any portion of this constitution.
- b. Such a member, or members, shall inform the General Secretary in writing at least 180 days before the next Annual General Meeting of the association.
- c. The General Secretary shall pass such an amendment to the Executive Committee for ratification.
- d. If ratified by the Executive Committee, then the General Secretary shall cause the circulation of the proposed amendment among all members at least 90 days before the Annual General Meeting of the association.
- e. The proposed amendment shall be passed, if ratified by at least two-third of financially-active members present at the Annual General Meeting.

SECTION 4: DISSOLUTION (WINDING-UP)

- a. AGSIOSA 1985 – 1991 SET shall be dissolved by a resolution passed by at least two-third of financially-active members.
- b. If upon dissolution of AGSIOSA 1985–1991 SET, there remains any property whatsoever, after settling all debts and liabilities, same shall not be distributed among members of AGSIOSA 1985–1991 SET but shall be given or transferred to any other association in Ikirun having objects similar to the objects of Akinorun Grammar School Ikirun Old Students Association 1985–1991 SET.

SECTION 5: ENACTMENT OF THE CONSTITUTION

This constitution of Akinorun Grammar School Ikirun Old Students Association is hereby enacted this.....day of the month of.....year 2016.

Michael Adeolu Adeoye

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Chairman, Constitution Drafting Committee

Dr. (Mrs.) Adeola Folasade Afolabi

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Member

Engr. Bill Adewumi Adegbenro

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Member

Busayo Abiodun

.....

Member

Dr. (Mrs.) Aderonke Thompson

.....

Secretary, Constitution Drafting Committee

Dr. John Akinbunmi Oladimeji

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Pioneer President

AGSIOSA 1985-1991 SET